

	SYSTEM CERTIFICATION PRICING INSTRUCTIONS	Document No.	TLM.21
		Publication Date	July 13, 2020
		Revision No.	03
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1. AIM

This document defines the method to be used by TCS Certification to determine the bid amounts for System Certification applications.

2. SCOPE

3. RESPONSIBLE PARTIES

Market conditions and the competitive environment are always taken into account when determining audit and certification fees. The System Certification Manager is primarily responsible for fee setting activities, in accordance with the following rules.

4. DEFINITIONS

5. APPLICATION

The determined fees are presented to the applicants as proposals. For general information purposes, the fee determination principles given below are published on the TCS website.

In system certification, four main factors are considered, with the primary criteria being those given in the IAF and Guidance documents. The number of audit man-days is determined according to IAF MD5 for ISO 9001, ISO 14001, and ISO 45001 standards; ISO 50003 for ISO 50001; and ISO 27006 for ISO 27001 and 27701 standards.

The offer includes the Documentation Fee, the 1st Surveillance Fee, and the 2nd Surveillance Fee.

Certification Fee

The certification fee is calculated using the formula: $x + y$.

Document Usage Fee = $x = 1500$ TL

Audit Fee = y

The audit fee is calculated by multiplying the number of audit man-days assigned to the audit by the auditor's rate per man-day.

Auditor's Rate per Man/Day = 800 TL

The number of audit man-days is calculated according to **TLM.S.23 ISO 9001 – ISO 14001 – ISO 45001 Audit Duration Determination Instruction**, **TLM.S.25 ISO 50001 Audit Duration Determination Instruction** and **TLM.S.27 ISO 27001 / 27701 Audit Duration Determination Instruction**.

Surveillance Fee

The inspection fee is calculated using the formula: $x + y$.

Document Usage Fee = $x = 1500$ TL

Audit Fee = y

The audit fee is calculated by multiplying the number of audit man-days assigned to the audit by the auditor's rate per man-day.

Auditor's Rate per Man/Day = 800 TL

The number of audit man-days is calculated according to **TLM.S.23 ISO 9001 – ISO 14001 – ISO 45001 Audit Duration Determination Instruction**, **TLM.S.25 ISO 50001 Audit Duration Determination Instruction** and **TLM.S.27 ISO 27001/ 27701 Audit Duration Determination Instruction**.

Billing and Payment:

A proposal is prepared for the relevant organization based on the determined fee.

Invoices are prepared and sent to the relevant organization after the contract is drawn up for the initial certification.

A condition for the initial certification is that 50% of the determined fee must have been collected.

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For subsequent years, the invoice, which includes extra costs incurred in the previous year plus costs to be incurred in the current year as determined according to the rules above, is prepared 6-8 months after the initial documentation and sent to the certified organization.

If a re-audit is required following an audit that results in the document not being issued, being suspended, or being cancelled, payment of the fees associated with the re-audit will be requested prior to the audit.

6. RELATED DOCUMENTS

FRM.S.026 System Certification Price Quotation



TLM.S.23 ISO 9001 – ISO 14001 – ISO 45001 Audit Duration Determination Instruction

TLM.S.25 ISO 50001 Audit Time Determination Instruction

TLM.S.27 ISO 27001/27701 **Audit** Duration Determination Instruction

7. REVISION STATUS

Revision Date	Revision No.	Revised Article	Explanation
April 26, 2021	01	General	Reference was made to the standards used for man-day calculations.
January 18, 2022	02	5	Application, document usage, and auditor man-day rate information have been added. References have been made to the instructions used in man-day calculations.
March 30, 2022	03	General	Reference to standard 27701 has been added.
			The application fee was removed from the formula.

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